

PRIVACY POLICY

PRIVACY STATEMENT

When you use our website, we are committed to handling our personal information in a responsible way, and in accordance with our obligations under The Privacy Act 1988 (Cth).

HOW WE COLLECT PERSONAL INFORMATION

We gather your personal information in various ways, including when

- you fill in an Application form;
- you deal with us over the phone;
- you email us;
- you ask us to contact you on our website;
- you have contact with us in person;
- as a result of you browsing on our website;
- you have completed a survey;
- you have registered at one of our events;
- you have downloaded our content;
- you have provided your information via social media; or
- you have given us your business card at an event.

The personal information we collect and store about you includes information you have given to us, such as your name, address, date of birth and contact details including your email address, phone numbers and fax number, your employer, job title and department as well as information you give us when we provide specific products or services.

Some of this information is designated as mandatory, and some of it is voluntary.

HOW WE USE YOUR PERSONAL INFORMATION

We will follow the National Privacy Principles when we use your information. These principles allow us to use it for the purpose for which it is collected i.e. to provide you products and services, and (subject to your consent) for marketing purposes.

We do not sell, trade, lease or rent any personally identifiable information we obtain using this website, without your prior consent. Your email address will not be passed on to a third party without your approval.

OPTING OUT

You can opt out of our marketing activities at any time. Please let us know if you don't want any marketing materials from us by emailing us at marketing@esp-it.net, and we will respect your request.

ACCESSING YOUR INFORMATION

You can request access to the personal information we hold about you.

We will only provide you personal information to a third party if we are required to by law, or with your consent.

COMPLAINTS

If you have a complaint about our use of your personal information, please write to us and we will investigate your complaint promptly.

CHANGES TO THE IS PRIVACY POLICY

We will post changes to this policy and the effective date when it is updated.

Last updated: September 2012.